

## Circular

**Circular P161038**

**Date -02/01/2025**

Subject: Regarding the Reorganization of the Land Distribution Committee.

Reference: 1. Circular No. Mawvim / Bhubivag / D-14502, dated 26.09.2016

2 . Circular No. Mawvim / Mvy (Bhumi / E 9614), dated 20.06.2023

3. Erratum No. Mawvim / Mvy (Bhumi) / P-34427, dated 21.06.2023

The distribution of plots in various industrial zones developed by the Corporation is done in accordance with the provisions of the MIDC Disposal of Land Regulations, 1975, as well as the decisions taken from time to time through resolutions in the meetings of the Corporation's Board of Directors / administrative decisions and the guidelines published in accordance with them. In industrial zones where more than 80% of the land / distributable area has been allocated, the distribution of the remaining land / distributable area is done through a tender process. In industrial zones where less than 80% of the land / distributable area has been allocated, the distribution of land / area is done by inviting online applications. Similarly, under the priority section and for industrial expansion, the distribution of plots is carried out as per the revised policy issued by the Corporation through Circular No. Mawvim/Bhubivag/D-14502, dated 26.09.2016. However, modifications have been made from time to time in Annexure 5 of the said circular regarding the delegation of powers related to the distribution and transfer of plots / sheds / shops, etc., to bring about consistency.

In this regard, as per Circular No. Mawvim / Mvyabhumi / E-9614, dated 20.06.2023, land / shed / shop distribution based on area is to be carried out through the formation of Land Distribution Committees. However, since there is a need to make amendments to the circular dated 20.06.2023, the following changes are being made. Additionally, the circulars referenced in (2) and (3) are being cancelled.

### **Members of the Land Distribution Committee**

<b>Sr.No.</b>	<b>Land Distribution Committee</b>	<b>Members of the Land Distribution Committee</b>		
<b>1.</b>	Land Distribution Committee under the Chairmanship of the Chief Executive Officer	<b>1</b>	Chief Executive Officer (CEO)	Chairman

		2.	Deputy Chief Executive Officer (Concerned)	Vice Chairman
		3.	Assistant Chief Executive Officer (Concerned)	Member
		4.	Chief Engineer (Headquarters)	Member
		5.	Chief Engineer (Headquarters)	Member
		6.	Deputy Chief Executive Officer (Environment)	Member
		7.	Technical Advisor	Member
		8.	General Manager (Land)	Member Secretary
2.	Land Distribution Committee under the Chairmanship of Deputy Chief Executive Officer (Administration) (Workstation-1 - Konkan Division)	1.	Deputy Chief Executive Officer (Administration)	Chairman
		2.	Deputy Chief Executive Officer (Concerned)	Chairman Vice Chairman

		3.	Chief Engineer (Headquarters)	Member
		4.	Chief Planner	Member
		5.	Deputy Chief Executive Officer (Environment)	Member
		6.	Technical Advisor	Member
		7.	General Manager (Land)	Member Secretary
3.	Land Distribution Committee under the Chairmanship of Deputy Chief Executive Officer (Administration) (Workstation-3 - Nashik and Aurangabad Division)	1.	Deputy Chief Executive Officer (Administration)	Chairman
		2.	Deputy Chief Executive Officer (Concerned)	Chairman Vice Chairman
		3.	Chief Engineer (Headquarters)	Member
		4.	Chief Planner	Member
		5.	Deputy Chief Executive Officer (Environment)	Member

		6.	Technical Advisor	Member
		7.	General Manager (Land)	Member
		8.	Manager, Land Department, Workstation-3	Member Secretary
4.	Land Distribution Committee under the Chairmanship of Deputy Chief Executive Officer (Vidarbha) (Workstation-2 - Pune Division)	1.	Deputy Chief Executive Officer (Vidarbha)	Chairman
		2.	Deputy Chief Executive Officer (Concerned)	Chairman Vice Chairman
		3.	Chief Engineer (Headquarters)	Member
		4.	Chief Planner	Member
		5.	Deputy Chief Executive Officer (Environment)	Member
		6.	Technical Advisor	Member
		7.	General Manager (Land)	Member Secretary
5.	Land Distribution Committee under the Chairmanship of Deputy Chief	1.	Deputy Chief Executive	Chairman

	Executive Officer (Vidarbha) (Workstation-4 - Vidarbha Division)		Officer (Vidarbha)	
		2.	Deputy Chief Executive Officer (Concerned)	Vice Chairman
		3.	Chief Engineer (Headquarters)	Member
		4.	Chief Planner	Member
		5.	Deputy Chief Executive Officer (Environment)	Member
		6.	Technical Advisor	Member
		7.	General Manager (Land)	Member
		8.	Manager, Land Department, Workstation-4	Member Secretary
6.	Deputy Chief Executive Officer	1.	Deputy Chief Executive Officer	Chairman
		2.	General Manager (Land)	Vice Chairman
		3.	Regional Officer (Concerned)	Member
		4.	Chief Engineer (Concerned)	Member
		5.	Associate Creator (Concerned)	Member

		6.	Representative of Technical Consultant(s)	Member
		7.	Representative of Deputy Chief Executive Officer (Environment)	Member
		8.	Area Manager (Workstation-1/2/3/4)	Member Secretary
7.	Land Allotment Committee under the Chairmanship of the Regional Officer	1.	Regional Office	Chairman
		2.	General Manager (Zonal/Regional Office) (Concerned)	Member
		3.	Executive Engineer (Concerned)	Member
		4.	Associate Creator (Concerned)	Member
		5.	Regional Officer / Assistant Regional Officer (MPCB) (Concerned)	Member
		6.	Concerned Area Manager	Member Secretary

Applications received for the allotment of plots/sheds/units in various industrial sectors of the Corporation should be processed as follows before being presented to the Land Allotment Committee.

1. After receiving the application for allotment of plots/sheds/units from the applicant, the concerned regional office should thoroughly scrutinize the received application as per the Appendix-1 mentioned in the circular dated 26.09.2016 and the circular no. M.Auwim/Tan.S/D-42316, dated 13.10.2022. The scrutiny should include detailed project reports, details of the requested land usage, proposed building plans, investment, financial capacity, environmental clearances, etc. A detailed eligible proposal with a clear opinion regarding land availability should be presented.
2. At the headquarters level, the proposals received from the regional office for the allotment of plots should be scrutinized through the concerned workstation. Ineligible proposals should be rejected, and for eligible proposals, feedback should be obtained from the Planning Department, Engineering Department, Environmental Department, and Technical Consultants. Additionally, the proposal

should be presented to the Member Secretary for the decision of the Land Allotment Committee after obtaining approval from the competent authority as per the Maharashtra Industrial Development Corporation's circular no. M.Auwim/Land Department/D-14502, dated 26.09.2016

3. At the headquarters level, the Member Secretary should prepare a list (Agenda) of the received proposals to be presented before the Land Allotment Committee meeting. The meeting of the Land Allotment Committee should be scheduled every Thursday or on other days as per the approval of the Chairman, as per the jurisdiction of the area, with the Chairman's consent.
4. The draft minutes of the meeting chaired by the Deputy Chief Executive Officer should be submitted by the concerned workstation to the Member Secretary. The Member Secretary should obtain the signatures of all committee members on the final minutes of the meeting and publish the minutes on the Corporation's website.
5. The draft minutes of the meeting chaired by the Deputy Chief Executive Officer and Regional Officer should be submitted by the concerned workstation to the Member Secretary. The Member Secretary should obtain the signatures of all committee members on the final minutes of the meeting and then present the minutes to the concerned Deputy Chief Executive Officer for approval. After obtaining approval from the concerned Deputy Chief Executive Officer, the Member Secretary should publish the minutes on the Corporation's website.

**Copy:**

1. All Department Heads, MIDC, Mumbai.
2. Additional Chief Engineer, MIDC, Pune / Chhatrapati Sambhajinagar / Nagpur
3. General Manager (Land / Legal / Land Acquisition / M.I.D.C. / Public Relations / M.B.V. / DMIC / Marketing)
4. All Chief Engineers, MIDC
5. All Regional Officers, MIDC
6. All Executive Engineers, MIDC
7. Assistant / Deputy Chief Accounts Officer, MIDC, Mumbai / Pune / Chhatrapati Sambhajinagar / Nagpur
8. All General Managers, District Industrial Centres
9. All Industrial Associations
10. Chief Central Circular File / Chief Executive Officer, MIDC, Marol Office / World Trade Centre, Mumbai.